

NOvA Far Detector Building On-Call January 29th, 2014-WHM

Introduction:

Now that we are starting to take data on a regular basis and the beam is coming on we need to have coverage for problems with the building or detector when there is not a crew present. Until the detector is completed we will continue to run 2 shifts so we are only missing from 3:30 am until 6:30 am during the week, from Friday at 5 pm until Monday morning at 6:30 pm plus any holidays. During these hours there is always a shifter at the Fermilab control room. **Starting March 10th we will be down to straight day shift so we will be covering more hours.**

The on-call team would be two local staff, each with an on-call Cell Phone. While there will always be “experts” in the different tasks all of the on-call staff needs to be trained enough in both the building and detector systems to understand the problems. Two people should go to the building.

On-Call Phones:

On-Call Phone #1: (218)404-4832

On-Call Phone #2: (218)404-4652

On- Call Plan Features:

- Shifts would run for a week starting Tuesday morning at 6:30 am, this covers most of the Monday holidays.
- On-call payment is \$2/hour plus OT for the hours worked. Your OT starts from when you get the phone call from the control room and includes driving time.
- One person would be the lead on-call person, and this would be the main phone number. It would be the lead person’s responsibility to call the second on-call person. If the lead does not respond to the phone call the shifter would call the second phone number. If neither can be contacted they should call William Miller or Curt Lerol on out listed cell phones.
- It is the responsibility of the contacted On-Call person to call the second On-Call person. If the on-call phone does not work they should call their home phone number (no matter what the hour is). If the person is still not contacted they should call William Miller or Curt Lerol on their cell phones so we can find a replacement. A contact list will be supplied.
- On-call staff should be with-in 1 hour of the NOvA Site and be in cell phone coverage whenever possible.
- You are responsible for your shift but can swap with other on-call staff when needed.